



## The Cumberlands Airport Commission

SERVING  
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY  
6225 Airport Road  
WISE, VIRGINIA 24293

The Cumberlands Airport Commission held its regularly scheduled meeting on Thursday, February 18, 2016 at 6:00 p.m. at the Lonesome Pine Airport.

|          |                                      |                         |
|----------|--------------------------------------|-------------------------|
| PRESENT: | Donnie Rose, Chairman                | ABSENT: Travis Anderson |
|          | George Dean, Vice Chairman           | Mary Hylton             |
|          | Ron Helton, Secretary/Treasurer      |                         |
|          | Danny Mullins                        |                         |
|          | Bobby Tuck                           |                         |
|          | Crystal Collins, Recording Secretary |                         |
|          | Jarrold Powers, Airport Manager      |                         |
|          | Leonard Rogers, Legal Counsel        |                         |

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Donnie Rose.

Pledge of Allegiance was led by George Dean.

Agenda was presented by Donnie Rose; Danny Mullins requested the agenda be amended to include under new business, "Local Engineer." **A motion was made by Ron Helton to accept and approve the amended agenda; seconded by George Dean; unanimously accepted.**

Minutes from the January meeting were presented; **A motion was made by Ron Helton to approve the minutes as presented; seconded by Danny Mullins; unanimously accepted.**

TREASURER'S REPORT: The financial reports for January were presented by Ron Helton. **A motion was made by Ron Helton to accept the report as presented; seconded by Bobby Tuck; unanimously accepted**

MANAGER'S REPORT:

- A. Fuel sales are down from prior months, however still up 25% from prior year.
- B. There are currently no significant maintenance issues.

- C. The FAA is scheduled to come Friday the 19<sup>th</sup> or the following Monday to flight check.
- D. Austin Electric is scheduled to fix the beacon and runway lights.
- E. The majority of cash funds has been transferred to the new checking account at Powell Valley National Bank. The remaining balance will be transferred once all outstanding EFT's have cleared the Farmers' and Miners' account.
- F. Jarrod ordered two loads of fuel.
- G. Jarrod said the cost of Jet A and AV gas has risen. After a brief discussion on the need to adjust the airport's current selling price of fuel, Donnie Rose and Jarrod agreed to research the established procedure for pricing adjustments and execute the procedure.
- H. Donnie Rose requested an emergency action plan. Jarrod found one the airport had paid to have created. The Commission asked Jarrod to make three bound copies. One copy would be for the airport, and Jarrod will deliver the others to the Wise Fire Department and local law enforcement agencies. Bobby Tuck offered to help with printing and binding.

#### PUBLIC RECOGNITION:

Mrs. Kim Mullins announced the dedication and naming of the terminal would be held at Lonesome Pine Airport on March 12, 2016 at 2:00 p.m., in honor of Francis Gary Powers. Following the dedication, there will be a reception. The terminal will house a display of memorabilia and new signage.

#### OLD BUSINESS:

- A. Lonesome Pine Airport Budget 2016-2017 – Ron Helton presented the proposed budget. The Commission reviewed and discussed new line items and the presentation for submission to Wise County. A letter will be attached to the budget and submitted to the county for approval. **A motion was made by Bobby Tuck to approve the budget as presented; seconded by Ron Helton; unanimously accepted.**
- B. Obstruction Removal – Donnie Rose is hoping to meet with John Robinson in March to discuss the details and get approval for obstruction removal. He informed the board it may take a few years, however, he is initiating the process.
- C. Self-Serve Fuel – DATANET, a proposed subcontractor for Delta, is going to provide a scope of work and fee proposal. Once the proposal is received the Commission will review.

#### NEW BUSINESS:

- A. Terminal Dedication – Donnie Rose asked Jarrod to have Scrub-A-Dub clean the carpets. Jarrod will contact the Department of Aviation. Kim Mullins will send out invitations. Danny Mullins asked that the handling of the dedication be handled in its entirety by Francis Gary Powers Committee.

- B. Capital Improvement Reserve Fund – Donnie Rose asked to appropriate funds to an account on the Balance Sheet called Capital Improvements Reserve Fund, in order to show the amount set aside for certain projects. **A motion was made by Danny Mullins to appropriate \$50,000 to the Capital Improvement Reserve Fund; seconded by Ron Helton; unanimously accepted.**
- C. Local Engineering – There was a brief discussion on the ability to utilize local engineers for projects for certain projects. The Commission discussed the current procurement policy already in place and felt no action was needed.

ROUND TABLE: Danny Mullins and Donnie Rose thanked Ron Helton for all the hard work on the budget.

NEXT MEETING: The next meeting was scheduled for Thursday, March 17, 2016 at 6:00 p.m.

ADJOURNMENT: **A motion was made by George Dean to adjourn the meeting; seconded by Danny Mullins; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: \_\_\_\_\_  
Donnie Rose, Chairman

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Ronald G. Helton, Secretary/Treasurer