



The Cumberlands Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberlands Airport Commission held its regularly scheduled meeting on Thursday, January 28, 2016 at 6:00 p.m. at the Lonesome Pine Airport.

The meeting was called to order by Chairman Donnie Rose.

ROLL CALL

PRESENT:	Donnie Rose, Chairman	ABSENT:	Travis Anderson
	George Dean, Vice Chairman		Mary Hylton
	Ron Helton, Secretary/Treasurer		
	Danny Mullins		
	Bobby Tuck		
	Crystal Collins, Recording Secretary		
	Jarrold Powers, Airport Manager		
	Leonard Rogers, Legal Counsel		

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Agenda was presented by Donnie Rose; a **motion was made by Bobby Tuck to accept and approve the amended agenda; seconded by Ron Helton; unanimously accepted.**

APPROVAL OF MINUTES: Minutes from the December meeting were presented; a **motion was made by Ron Helton to approve the minutes as presented; seconded by Danny Mullins; unanimously accepted.**

TREASURER'S REPORT: The financial reports for December were presented by Ron Helton. **A motion was made by Ron Helton to accept the report as presented; seconded by Danny Mullins; unanimously accepted**

MANAGER'S REPORT:

- A. A \$34,400 grant was received on January 19th.
- B. Jarrod reported the snow plow truck worked great during the storm. He was able to keep the airport open, adding Lonesome Pine Airport was one of seven airports open in the state during the storm.
- C. Fuel sales for January are good. December had very little traffic.
- D. Hangar rent is current, however one tenant is out of state and will be bringing his payment.
- E. Miller Repair submitted an estimate for repairs on the Jet A fuel truck. He has to do the repairs at his garage. Therefore, the airport will be without a Jet A fuel truck for 2 days. Bobby Tuck offered his portable tank for those 2 days while the truck is in the garage for repair.
- F. Virginia DOV contacted Jarrod to attend the Oshkosh Conference in Wisconsin for 4 days to represent and promote Lonesome Pine Airport.
- G. Jarrod insurance premium increased by \$108 per month.
- H. Jarrod ordered new flags.
- I. Danny Mullins and Donnie Rose asked Jarrod to produce an emergency plan to present to the Commission.

PUBLIC RECOGNITION: NONE

OLD BUSINESS:

- A. Tractor Grant - The tractor grant for \$17,544.00 was approved.
- B. Hangar B Restroom Renovation - George Dean received 2 proposals as follows:
 - (1) Large's Maintenance and Repair (Billy Large) \$7,800 to \$8,400
 - (2) Hamilton Construction Company \$11,250

A motion was made by George Dean to accept the proposal from Large's Maintenance and Repair (Billy Large) for remodeling the Hangar B restroom, and authorize award of construction contract with amount not to exceed \$8,600.00; seconded by Bobby Tuck; unanimously accepted.

- C. Self-Serve Fuel - Ron Helton informed the Commission that Delta had provided him with a quote for engineering of self-serve fuel of \$25,000 to \$35,000. He stressed this is engineering only. He believes the complete project, including engineering, could cost approximately \$100,000. Bobby Tuck asked if self-serve fuel is for engineering only. He believes the complete project, including engineering, could cost approximately \$100,000. Bobby Tuck asked if self-serve fuel would generate enough revenue to justify the cost. Donnie Rose informed the Commission the project is qualified for a 50 % grant from the State. He is going to speak with the county about

funding half of the remaining 50%. Jarrod does not believe self-serve will generate more fuel sales.

A motion was made by Danny Mullins to table the self-serve discussion until the next meeting after Chairman Donnie Rose has had opportunity to speak with the County; seconded by George Dean; unanimously accepted.

NEW BUSINESS:

- A. VRS Actuarial Study - Ron Helton reminded the Commission that when Jarrod was hired the Commission committed to contribute 5% of his salary to his retirement fund through VRS. After contacting VRS, he learned that a \$1,250.00 actuarial study must be performed before a VRS account can be opened for Jarrod. Leonard Rogers suggested giving Jarrod the 5% and allow him to invest it into his VRS account already in existence. **A motion was made by Ron Helton to institute a 5% increase to Jarrod's salary retroactively and hereafter in lieu of an employer contribution to VRS or any other retirement account; seconded by Bobby Tuck; unanimously accepted.**
- B. Let Freedom Ring 2016 Grant - Donnie Rose informed the Commission he will apply for the grant for the annual Let Freedom Ring event at the airport. It will be held the second week of September. He will verify and provide specific dates.
- C. Budget - Ron Helton has been working on the annual budget to be presented to Wise County in February. No action is needed to be taken; he only wished to inform the Commission that they will be receiving drafts of the budget throughout the remainder of the month for review before the next meeting.
- D. ACIP - Obstruction removal will have to be completed on runway 6.

CLOSED SESSION (non)

ROUND TABLE:

Ron Helton informed the Commission that the transfer to Powell Valley National Bank is almost complete. Donnie Rose asked some funds be left in Farmers and Miners until all automatic payments are changed.

NEXT MEETING: The next meeting was scheduled for Thursday, February 18, 2016 at 6:00 p.m.

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ADJOURNMENT: A motion was made by Bobby Tuck to adjourn the meeting; seconded by Danny Mullins; unanimously accepted, and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer