



The Cumberland Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberland Airport Commission held its regularly scheduled meeting on Thursday, January 19, 2017 at 6:00 p.m. at the Lonesome Pine Airport.

PRESENT: Donnie Rose, Chairman

George Dean, Vice Chairman

Ron Helton, Secretary/Treasurer

Danny Mullins

Bobby Tuck

Mary Hylton

Travis Anderson

Leonard Rogers, Legal Counsel

Tonya Yates, Recording Secretary

Jarrold Powers, Airport Manager

ABSENT: Chris Starnes

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Bobby Tuck

Pledge of Allegiance was led by George Dean

Agenda was presented by Donnie Rose; **a motion was made by Mary Hylton to approve the agenda as presented; seconded by Ron Helton; unanimously accepted.**

Minutes from the December 1, 2016 meeting were presented; **A motion was made by George Dean to approve the minutes as presented; seconded by Travis Anderson; unanimously accepted.**

TREASURER'S REPORT: The financial reports for November and December were presented by Ron Helton. **A motion was made by Bobby Tuck to accept the report as presented; seconded by Ron Helton; unanimously accepted.**

MANAGER'S REPORT:

- A. Fuel sales increased from previous year however, Jarrod stated that December was a slow month for fuel sales.
- B. Hangar rent is current for the month of January. Jarrod discussed the adjustment of Thurl Robinson's rent based on work performed at the Airport. Donnie Rose stated that Mr. Robinson should also be paid for work performed for the Airport at the rate of \$40 per hour. Jarrod is to show any credit applied to rent on the Manager's Report.
- C. Jarrod submitted a monthly project progress report. All projects are current, and discussion was made regarding the status of various projects. Jarrod stated that AWOS repair reimbursement has been requested but has not been received to date.
- D. Jarrod stated that the Airport submitted to a payroll audit requested by the Virginia Employment Commission. The Airport was in compliance with all requirements of the Virginia Employment Commission and passed the audit without exception.
- E. Jarrod stated that WCYB had contacted the Airport regarding a weather station camera to be installed at the terminal building. Jarrod stated that the installation and maintenance of the cameras would be the responsibility of WCYB and nothing would be required on the part of the Airport. Jarrod stated that WCYB would also like to feature the Francis Gary Powers memorial display as a tourist attraction for the area.
- F. Jarrod stated that the Kill Permit had been received and is effective January-September 2017. Donnie Rose stated that Ron Stidham contacted him and stated that he was no longer interested in assisting with the eradication of deer on Airport property because he did not feel that he had the full support of the Commission. Jarrod stated that other hunters who had previously hunted with bows and had expressed a desire to assist in the eradication process. Discussion was made regarding the use of high powered rifles on Airport property. Donnie Rose suggested that Jarrod work with the hunters and supervise the hunt with shotguns not rifles. Danny Mullins stated that he felt that the neighbors would be more comfortable with the hunt. Leonard Rogers to review the legalities of firearms being discharged in a residential area.

PUBLIC RECOGNITION:

None.

OLD BUSINESS:

- A. Donnie Rose discussed the Hangar Lease/Rental Revision and stated that it will be tabled, for discussion at the next meeting.
- B. Donnie Rose discussed the Glide Slope removal. He stated that the glide slope will be removed next week.

- C. Jarrod received quotes from local companies regarding the purchase of uniforms for the employees. **A motion was made by Danny Mullins to purchase uniforms for Airport employees not to exceed \$500; seconded by Ron Helton; unanimously accepted.**

NEW BUSINESS:

- A. Weed Control Contract: Donnie Rose presented a contract for weed control for the Airport. Donnie stated that the project was eligible for an 80/20 grant from the State. Discussion was made regarding weed control. **A motion was made by Bobby Tuck to sign the contract based on State approval; seconded by George Dean; unanimously accepted.**
- B. ACIP Update: Donnie Rose stated that the Airport Capital Improvement Plan (ACIP) has been submitted to FAA for approval. Projects for 2017 include the Airport Layout Plan (ALP) update. Donnie stated that he is waiting for approval. Discussion was made.

ROUND TABLE:

Mary Hlyton expressed her gratitude to the commission, and the Commission welcomed her back.

Danny Mullins inquired if the Wise Inn had contacted the Airport regarding catering. Jarrod Powers stated that he had not been contacted.

Donnie Rose stated that he is going to start doing an annual performance review on Airport manager Jarrod Powers. Donnie also requested that Jarrod perform an annual review for all additional employees.

NEXT MEETING: The next meeting was scheduled for February 16, 2017 at 6:00 p.m.

ADJOURNMENT: **A motion was made by Travis Anderson to adjourn the meeting; seconded by Ron Helton; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer