



The Cumberland Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberland Airport Commission held its regularly scheduled meeting on Thursday, January 15, 2015 at 7:00 p.m. at the Lonesome Pine Airport.

<u>PRESENT:</u> George Dean	Bob Spera	<u>ABSENT:</u> Mary Hylton
Ron Helton	Leonard Rogers	Kyle Fletcher
Bobby Tuck	Crystal Collins	Travis Henderson
Wally Witt		
Danny Mullins		

The meeting was called to order by Wally Witt.

AGENDA was presented by Wally Witt. **A motion was made by Ron Helton to accept and approve the agenda; seconded by George Dean; unanimously accepted.**

MINUTES from the November meeting were presented. **A motion was made by Ron Helton to approve the minutes as recorded; seconded by Bobby Tuck; unanimously accepted.**

TREASURER'S REPORT: The financial reports for November and December were presented by Ron Helton. **A motion was made by Ron Helton to accept the report as presented; seconded by Donnie Rose; unanimously accepted.**

MANAGER REPORT was presented by Bob Spera.

1. Fuel sales, pricing, and costs were discussed. Bob advised the commission the cost of fuel is down and the airport has approximately 2000 gallons of fuel remaining. The commission agreed for Bob to order a load of jet fuel and adjust the sales price to the market. The commission asked Bob to check on purchasing one-half load of AV fuel.
2. Lease Income was discussed all payments are up to date, three vacant hangers.
3. Donnie Rose asked Bob to contact the Shell sales representative and a Phillips 66 to

- 3 (cont.) negotiate a fuel contract for exclusive sales and competitive options. Bob will present his findings to the board.
4. Truck repairs and maintenance are progressing. Repair is still needed for heaters on the engine block, quoted at 2,462.00. Bob also suggest large carports over the trucks for protection and over the fuel farm. Bob will get 3 quotes and report back to the commission.
5. The annual Aircraft Census Survey for the DOAV was completed and provided to the county.
6. D hangar repairs are complete. B hangar bathroom and exterior door need repaired. Bob will get quotes for the needed repairs.
7. The Pilot's Lounge needs a new refrigerator. The commission gave permission to George Dean to purchase a refrigerator with a spending limit of \$800.
8. Flag pole is in need of repair, Bob will secure quotes and submit to the commission.
9. Tree cutting equipment is being moved into place and will begin once the weather has cleared. Danny Hamm will remove and sell trees.

PUBLIC RECOGNITION: none

OLD BUSINESS:

A.) Ron Helton updated the board concerning the land acquisition. Ms. Sharon has questions about the original appraisal by Noble. She believes the appraisal does not adequately quantify the improvements made to the land through the development of the subdivision. She needs a total cost on the improvements to accurately value the land. Mr. Lewis has communicated this to Ron Stidham and is working on this issue.

B.) Donnie Rose established the Sam's Club membership. The state approved the grant to purchase chairs, and Donnie provided information on a chair within the budget. The commission approved the purchase.

NEW BUSINESS:

A.) Managers' Resumes were briefly discussed and copies will be provided to commission members through email for review and comments. The commission members will rank the resumes and decide who to bring in for an interview.

ROUND TABLE closing comments by Commission members:

- A.) Wally Witt has moved to Tennessee and will be replaced by the City of Norton as a commission member.
- B.) Bobby Tuck called the Town of Big Stone Gap and the town will send in their funds to the commission in May.
- C.) Ron Helton will provide a draft budget to the commission members before the next meeting for review.
- D.) Donnie Rose thanked Wally Witt for serving on the Cumberland Airport Commission.

NEXT MEETING: The next meeting was scheduled for Thursday, February 19 at 7:00 p.m.

ADJOURNMENT: **A motion was made by Donnie Rose to adjourn the meeting; seconded by Ron Helton; unanimously accepted,** and the meeting was adjourned by Chairman Wally Witt.

Signed: _____
Wally Witt, Chairman

Ronald G. Helton, Secretary/Treasurer