



The Cumberland Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberland Airport Commission held its regularly scheduled meeting on Thursday, June 18, 2015 at 6:00 p.m. at the Lonesome Pine Airport.

PRESENT:

Donnie Rose, Chairman
George Dean, Vice Chairman
Bobby Tuck
Danny Mullins
Mary Hylton

Jarrold Powers, Manager
Crystal Collins, Rec Secretary
Leonard Rogers, Legal Counsel

ABSENT:

Ron Helton, Sec/Treas.
Chris Starnes
Kyle Fletcher
Travis Henderson

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Danny Mullins.

Pledge of Allegiance was led by George Dean.

AGENDA was presented by Donnie Rose. **A motion was made by Bobby Tuck to accept and approve the agenda; seconded by George Dean; unanimously accepted.**

MINUTES from the May 21, 2015 meeting were presented. **A motion was made by Mary Hylton to approve the minutes as recorded; seconded by Bobby Tuck; unanimously accepted.**

TREASURER'S REPORT: The financial reports for May were presented by Donnie Rose. **A motion was made by Danny Mullins to accept the report as presented; seconded by George Dean; unanimously accepted.**

PUBLIC RECOGNITION: Donnie Rose recognized Mr. Bob Spera in attendance.

MANAGER'S REPORT:

- The Manager report was presented by Jarrod Powers.
- Mr. Powers reported that fuel sales are up as compared to last year at this time. He ordered a load of jet fuel
- Mr. Powers reported the mower deck had been repaired and the grounds had been mowed 3 times, he feels the mower will last through this summer season. Bobby Tuck suggested at the end of the season for Jarrod to pursue a deal on a new mower.
- Mr. Powers informed the commission of runway lights out and Austin Electric will repair, the grants are in place for these repairs.
- Mr. Powers discussed his concern for the AV gas truck. The inside of the tank is rusting and he is having to address the issue on a daily basis. He informed the commission of an option with Eastern Aviation Fuels to lease a Ford F450 with a 1,000 gallon tank. Eastern Aviation is responsible for all major repairs and Cumberland Airport Commission is responsible for normal wear and tear repairs. The cost of the lease is \$500 per month with no delivery fee. Cumberland Airport Commission would have to insure the truck. Mr. Powers also informed the board that upon delivery the truck will have new tires and brakes. Donnie Rose asked Jarrod to pursue a better deal by asking Eastern Aviation if the airport signed a three year contract to purchase fuel exclusively with their company would they reduce the cost of the lease.
A motion was made by Bobby Tuck allowing Donnie Rose and Jarrod Powers to enter into a contract with Eastern Aviation Fuels for no more than \$500 per month in the lease of a fuel truck; seconded by Mary Hylton; unanimously accepted.
- Mr. Powers briefly discussed upcoming events at the airport such as RAM and Stone Blue Airline. Jarrod's outline for the events will keep the airport open and operational. The Stone Blue event will bring campers to the airport and the event managers will oversee crowd control, trash and food vendors. Donnie Rose informed the board he will also be staying overnight at the airport during this event. Stone Blue will send a certificate of insurance before the event.
- The self serve fuel option is progressing. The state asked Jarrod to contact Delta and ensure the containment area is sufficient. Once this is completed Jarrod can proceed. The state will cover 67% of the costs.

- A complaint from a nearby home had been called into to Jarrod about internet interference caused by the airport. Jarrod assured her the airport was not creating the interference.
- Donnie Rose asked Jarrod to compile a fuel discount table and provide at the next meeting for approval.

OLD BUSINESS:

- A. Donnie Rose discussed the Land Acquisition.** Everything is progressing nicely. Leonard Rogers is consulting and grant offer should be received next week.
- B. Jarrod Powers reviewed self serve during Managers Report.**
- C. Airport Manager's Spending authority was discussed will be written up and discussed at July Meeting.**

NEW BUSINESS:

- A. AIP oversight risk assessment was discussed by Donnie Rose. The Chairman informed the Commission of the procurement policy requirements. The grant oversight policy drafted by Donnie Rose was provided to commission members for review and discussion. A motion was made by George Dean to accept the grant oversight policy as drafted; seconded by Bobby Tuck; unanimously accepted.**

ROUND TABLE:

Leonard Rogers suggested to the Commission to digitize rules and regulation books.
Donnie Rose asked Jarrod Powers to contact Farmer's and Miner's Bank about direct deposit payroll.

ADJOURNMENT: A motion was made by Mary Hylton to adjourn the meeting; seconded by Danny Mullins; unanimously accepted, and the meeting was adjourned by Chairman Donnie Rose.

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Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer