



The Cumberland Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberland Airport Commission held its regularly scheduled meeting on Thursday, March 20, 2015 at 6:00 p.m. at the Lonesome Pine Airport.

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|-----------------------------|----------------|------------------------------|
| <u>PRESENT:</u> Donnie Rose | Bob Spera | <u>ABSENT:</u> Kyle Fletcher |
| George Dean | Leonard Rogers | Travis Anderson |
| Ron Helton | | |
| Bobby Tuck | | |
| Mary Hylton | | |
| Chris Starnes | | |
| Danny Mullins | | |

The meeting was called to order by Chairman Donnie Rose.

AGENDA was presented by Donnie Rose. **A motion was made by Bobby Tuck to accept and approve the agenda; seconded by Mary Hylton; unanimously accepted.**

MINUTES from the February 19, 2015 meeting were presented. **A motion was made by Ron Helton to approve the minutes as presented; seconded by Danny Mullins; unanimously accepted.**

TREASURER'S REPORT: The financial statement for February 28, 2015 was presented by Ron Helton. **A motion was made by Ron Helton to accept the report as presented; seconded by Bobby Tuck; unanimously accepted.**

MANAGER REPORT was presented by Bob Spera.

1. Fuel sales, pricing, and costs were discussed. Commission confirmed current fuel prices (Avgas \$4.95, Jet A \$4.20).
2. Lease Income was discussed; all payments are current; three vacant hanger spaces (B, D6, and E).

3. Tie-down fees were discussed. **A motion was made by Bobby Tuck for tie-down fees to be \$25 per month; seconded by George Dean; unanimously accepted with exception of abstention by Danny Mullins.**
4. Electrical equipment at fuel farm was discussed.
5. Fuel truck repair evaluation is ongoing.
6. Snow plow repair evaluation is ongoing.
7. Confirmed key pad repairs at upper gate (\$950); to be paid for out of hangar maintenance account.
8. Tickets for Wise County Chamber of Commerce gala were discussed. **A motion was made by Bobby Tuck to purchase up to four tickets, for manager and chairman attendance; seconded by Ron Helton; unanimously accepted.**
9. Miscellaneous equipment owned by Liberty Flying Service/Bob Spera was discussed. **A motion was made by Bobby Tuck to purchase filing cabinets, cash box, Wise County wall hanging (afghan), and mailbox, for \$215; seconded by Chris Starnes; unanimously accepted.** No action was taken on the purchase of 5 prints and other wall hangings.
10. TSA inspection and Security Plan were discussed.
11. Confirmed Liberty Flying Service as independent contractor/consultant effective April 1, 2015; compensation to be on a time and expense basis; Bob Spera's hourly rate will be \$35 per hour.

PUBLIC RECOGNITION: none

OLD BUSINESS:

- A. Land Acquisition – deferred; to be discussed in Closed Meeting.

NEW BUSINESS:

- A. Procurement Policy - **A motion was made by Ron Helton to adopt new Procurement Policy as presented; seconded by George Dean; unanimously accepted.**
- B. Extra chairs for conference room - **A motion was made by Bobby Tuck to accept DOAV grant for up to \$368.25 for the purchase of additional side chairs for the conference room; seconded by George Dean; unanimously accepted.**

CLOSED MEETING:

A motion was made by Ron Helton to go into a closed meeting as permitted by Section 2.2-3712 of the Code of Virginia, for the purposes of the acquisition of real property for airport development, which will include discussing strategies associated with acquisition of real property, as specifically permitted by Section 2.2-3711, Paragraph A.3 of the Code of Virginia; seconded by Danny Mullins; unanimously accepted.

Following the closed meeting, **a motion was made by George Dean to reconvene in an open meeting, seconded by Bobby Tuck; unanimously accepted.** Certification of closed meeting is attached and made part of these minutes.

NEXT MEETING: The next meeting was scheduled for Thursday, April 23, 2015 at 6:00 p.m.

ADJOURNMENT: **A motion was made by Bobby Tuck to adjourn the meeting; seconded by George Dean; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer