



The Cumberlands Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberlands Airport Commission held its regularly scheduled meeting on Thursday, May 19, 2016 at 6:00 p.m. at the Lonesome Pine Airport.

PRESENT: Donnie Rose, Chairman

George Dean, Vice Chairman

Ron Helton, Secretary/Treasurer

Bobby Tuck

Mary Hylton

Chris Starnes

Tonya Yates, Recording Secretary

Jarrold Powers, Airport Manager

Leonard Rogers, Legal Counsel

ABSENT: Danny Mullins

Travis Anderson

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Donnie Rose

Pledge of Allegiance was led by Mary Hylton

Agenda was presented by Donnie Rose; **A motion was made by Ron Helton to accept and approve the agenda; seconded by George Dean; unanimously accepted.**

Minutes from the March 17, 2016 meeting were presented; Donnie Rose proposed changes to the March minutes. **A motion was made by Ron Helton to approve the minutes as amended; seconded by George Dean; unanimously accepted.**

TREASURER'S REPORT: The financial reports for March and April were presented by Donnie Rose. **A motion was made by Ron Helton to accept the report as presented; seconded by George Dean; unanimously accepted.**

MANAGER'S REPORT:

- A. Fuel sales have increased for the month of May.
- B. Hangar rent is current for the month of May.
- C. Jarrod submitted a monthly project progress report, and discussion was made regarding the status of various projects.
- D. Jarrod stated that he has received two quotes on the ramp side wall repair. **A motion was made by Chris Starnes to proceed with the side wall repair project not to exceed \$10,000; seconded by Mary Hylton; unanimously accepted.**
- E. Jarrod discussed the installation of a walk-thru gate to keep pedestrians off the runway. Jarrod stated that the improvement would be eligible for an 80/20 grant and he will proceed with acquiring quotes to present to the commission.

OLD BUSINESS:

- A. Donnie Rose discussed self-serve fuel and stated that there had been no change in the status. Donnie suggested that it be pushed to next year due to budget restraints.

NEW BUSINESS:

- A. Donnie Rose stated that the manager pay adjustment would be discussed in closed session.
- B. Donnie Rose stated that he has been working with Delta to revise the ACIP. The budget has been slightly cut and Donnie plans to attend the next session to present the budget to County.
- C. Donnie Rose suggested that the Commission adopt a mission statement which was presented by Ron Helton. **A motion was made by George Dean to adopt the mission statement; seconded by Mary Hylton;** Bobby Tuck suggested that the mission statement be amended to include "the state network of airports". The commission agreed and **A motion was made by George Dean to adopt the mission statement as amended to include "the state network of airports"; seconded by Mary Hylton; unanimously accepted.**

- D. Donnie Rose discussed the engineering agreement extension. **A motion was made by Ron Helton in order to bring up discussion; seconded by George Dean.** George asked if Delta has been beneficial to the airport. Jarrod stated that Delta was instrumental in helping with the Bear Creek project at no cost. Donnie Rose stated that he was pleased with Delta. Ron Helton stated that he had no demerits on the part of Delta.

CLOSED SESSION:

- A. **A motion was made by Ron Helton to go into closed session as permitted by Section 2.2-3712 of the Code of Virginia, for the purposes of discussion of personnel matters as specifically permitted by Section 2.2-3711, Paragraph A.1 of the code of Virginia; seconded by Bobby Tuck;** Following the closed meeting, a motion was made by George Dean to reconvene in open meeting, seconded by Mary Hylton; unanimously accepted. Certification of closed meeting is attached and made part of these minutes.

OPEN SESSION:

- A motion was made by Bobby Tuck to increase the airport manager's salary from \$53,000 to \$54,500; seconded by George Dean; unanimously accepted.**

ROUND TABLE:

Donnie Rose expressed his appreciation to commission, and stated that he was pleased with the chairs in the lobby.

NEXT MEETING: The next meeting was scheduled for Thursday, June 23, 2016 at 6:00 p.m.

ADJOURNMENT: **A motion was made by Mary Hylton to adjourn the meeting; seconded by George Dean; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer

MEETING DATE: 5/19/2016

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Cumberland's Airport Commission convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

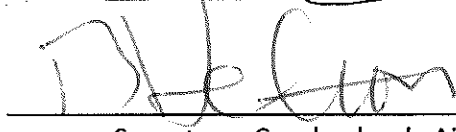
WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Commission that such closed meeting was conducted in conformity with Virginia law; and

NOW THEREFORE BE IT RESOLVED that the Cumberland's Airport Commission hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Cumberland's Airport Commission.

WHEREAS, the following Roll Call Vote took place:

Donnie Rose	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Ron Helton	<u>Yes</u>	<u>No</u>	<u>Absent</u>
George Dean	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Bobby Tuck	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Danny Mullins	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Chris Starnes	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mary Hylton	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Travis Anderson	<u>Yes</u>	<u>No</u>	<u>Absent</u>

ATTEST:



Secretary, Cumberland's Airport Commission