



The Cumberland Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberland Airport Commission held its regularly scheduled meeting on Thursday, May 21, 2015 at 6:00 p.m. at the Lonesome Pine Airport.

PRESENT:

Donnie Rose, Chairman Jarrod Powers, Manager
George Dean, Vice Chairman Tonya Yates, Rec Secretary
Ron Helton, Sec/Treas.
Bobby Tuck
Kyle Fletcher
Danny Mullins
Chris Starnes

ABSENT:

Mary Hylton
Travis Henderson
Leonard Rogers, Legal Counsel

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Donnie Rose.

Pledge of Allegiance was led by George Dean.

AGENDA was presented by Donnie Rose. **A motion was made by George Dean to accept and approve the agenda; seconded by Bobby Tuck; unanimously accepted.**

MINUTES from the April 23, 2015 meeting were presented. **A motion was made by Ron Helton to approve the minutes as recorded; seconded by George Dean; unanimously accepted.**

TREASURER'S REPORT: The financial reports for April were presented by Ron Helton. **A motion was made by Ron Helton to accept the report as presented; seconded by Kyle Fletcher; unanimously accepted.**

MANAGER'S REPORT:

- The Manager report was presented by Jarrod Powers.
- Mr. Powers reported that a grant had been submitted and approved for light repairs. The grant would provide 80% of the funding necessary for lighting repairs. Discussion was made regarding attempts to repair the current lights and possible wiring or voltage problems. Bobby Tuck discussed the possibility of changing to LED lighting and Mr. Powers agreed to research the process involved.
- Mr. Powers discussed the need to replace the mowing deck on the John Deere 72" mower. Mr. Powers will research the most cost efficient replacement and advise the Commission.
- Mr. Powers advised the Commission of upcoming public events that would take place at the Airport and assured that they would not interfere with airport operations.
- Mr. Powers discussed the progress of proposals for self-serve fuel systems, and advised the Commission that he had received an estimate for \$51,640 for AV gas, turn key. Discussion was made concerning the cost versus funding availability. Donnie Rose expressed concerns regarding cost and possibility of partial funding by the County. Bobby Tuck, Donnie Rose and Jarrod Powers discussed the logistics of the actual placement of the self-serve fuel systems. Ron Helton asked if the proposal included lighting, and Mr. Powers responded, no. Donnie Rose suggested that Mr. Powers seek additional proposals to change the location of the self-serve pumps. Danny Mullins discussed the need for self service and the potential to attract more clients to the airport. Kyle Fletcher, Ron Helton, and Bobby Tuck discussed the cost versus funding and the convenience of self-serve fueling. Mr. Powers noted that self-service would potentially add another service to an otherwise remote area. Bobby Tuck suggested that Mr. Powers get additional quotes for the Commission to discuss.
- Danny Mullins asked Mr. Powers if discounts were given on fuel. Mr. Powers advised that Liberty Flying Service was given a discount of \$0.75 per gallon on fuel. Donnie Rose stated that the Commission did not approve the discount and everyone would pay the same price for fuel. Ron Helton asked Bob Spera the history of the fuel discount and Mr. Spera commented that it was a longstanding agreement and he could not remember when it began. Further discussion was made regarding fuel discounts and Donnie Rose suggested that Mr. Powers

bring a proposal before the Commission next meeting. Mr. Rose emphasized that the proposed discount should be without prejudice.

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PUBLIC RECOGNITION: Donnie Rose recognized Mr. Bob Spera in attendance. Mr. Spera stated that his role was to protect the rights of the pilots.

OLD BUSINESS: Ron Helton discussed the purchase of land from Ron Stidham. Mr. Helton distributed documents pertaining to the land acquisition.

- **Ron Helton moved to approve the \$9,000 fee for Delta agreement for additional engineering services relating to FAA funding application for land acquisition; seconded by Bobby Tuck; unanimously accepted.**
- **Donnie Rose moved to contract Leonard Rogers to do the closing on the land purchase; seconded by Bobby Tuck; unanimously accepted.**
- **Ron Helton moved to approve FAA application for land purchase in the amount up to \$400,000, and to authorize Chairman or Vice Chairman, and legal counsel, to execute any documents to effectuate this application, including the acceptance of grant; seconded by Bobby Tuck; unanimously accepted.**

Bobby Tuck and Donnie Rose expressed their appreciation to Ron Helton for all his hard work on the land acquisition.

NEW BUSINESS:

- **A motion was made by Bobby Tuck to extend the Delta Engineering Service Agreement for one year; seconded by Kyle Fletcher; unanimously accepted.**
- Discussion was led by Donnie Rose to give certain authorities to Manager. To supplement rules and guidelines, **a motion was made by Bobby Tuck, itemizing certain fiscal and fiduciary authorities of the Airport Manager:**
 - **General administration and coordination with FAA and DOAV**
 - **Upon Commission approval of contracts, administrative (including signature authority) pertaining to contracting with agencies, consultants, vendors, and contractors.**
 - **In accordance with Commission approved budgets and program, capital funding administration, ACIP update coordination, and capital program management.**
 - **Signature authority for Commission approved grant applications.**

- **Signature authority for requests for reimbursements; eDelphi processing.**

Seconded by Kyle Fletcher; unanimously accepted.

- Ron Helton discussed giving the Manager spending authority. No action was taken.

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ROUND TABLE:

Donnie Rose expressed concerns regarding his personal name on the Airport debit card and would like to see it changed to the Airport Manager.

Bobby Tuck spoke of the last meeting with Jack Kennedy and expressed the priority of the Airport should be the safety of the flights.

Jarrod Powers discussed his desire to make a presentation on the daily activities of the Airport.

NEXT MEETING: The next meeting was scheduled for Thursday, June 18th at 6:00 p.m.

ADJOURNMENT: **A motion was made by George Dean to adjourn the meeting; seconded by Bobby Tuck; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer