



The Cumberlands Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberlands Airport Commission held its regularly scheduled meeting on Thursday, September 15, 2016 at 6:00 p.m. at the Lonesome Pine Airport.

PRESENT: Donnie Rose, Chairman
George Dean, Vice Chairman
Ron Helton, Secretary/Treasurer
Danny Mullins
Travis Anderson
Tonya Yates, Recording Secretary
Jarrod Powers, Airport Manager

ABSENT: Bobby Tuck
Mary Hylton
Chris Starnes
Leonard Rogers, Legal Counsel

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Donnie Rose

Pledge of Allegiance was led by George Dean

Agenda was presented by Donnie Rose; **a motion was made by Danny Mullins to add Time Clock to the agenda as New Business; seconded by Travis Anderson; unanimously accepted.**

Minutes from the August 18, 2016 meeting were presented; **A motion was made by Danny Mullins to approve the minutes as presented; seconded by Travis Anderson; unanimously accepted.**

TREASURER'S REPORT: The financial reports for August were presented by Donnie Rose. **A motion was made by Ron Helton to accept the report as presented; seconded by Travis Anderson; unanimously accepted.**

MANAGER'S REPORT:

- A. Fuel sales increased for the month of August due to traffic volume and all fuel sales have been invoiced.
- B. Hangar rent is current for the month of August. Jarrod stated that a new tenant from Bristol has leased a hangar. Jarrod discussed the adjustment of Thurl Robinson's rent based on work performed at the Airport. It was the consensus of the Commission to compensate Thurl Robinson at a rate of \$40 per hour for mechanic work, to be credited to his lease invoice. Jarrod will keep up with Mr. Robinson's time and document in the comments of the Manager's Report.
- C. Jarrod submitted a monthly project progress report. All projects are current, and discussion was made regarding the status of various projects.
- D. Jarrod stated that the ramp wall is completed and is currently waiting for the grant.
- E. Jarrod discussed security cameras and Donnie Rose stated that he has sent emails regarding grant approval.
- F. Jarrod stated that the grant for vegetation management was received on August 8, and spraying continues to control over-growth.
- G. Jarrod stated that the installation of walk thru gate is completed and is currently waiting for the grant.
- H. Jarrod discussed the AWOS repair and stated that the project has been started but is not complete. A grant has been submitted for repairs.
- I. Jarrod discussed possible P.A.P.I. repair. A grant was received to troubleshoot the problem however a grant will need to be submitted for repair. Discussion was made concerning replacement instead of repair.

PUBLIC RECOGNITION:

No public recognition.

OLD BUSINESS:

- A. Donnie Rose discussed the Hangar Lease/Rental Revision and stated that it will be tabled, for discussion at the next meeting.
- B. Donnie Rose discussed Airport Security and stated that he has emailed the State regarding Security requirements. Donnie Rose also stated that the Airport Attorney has drafted a letter to Jerry Wharton regarding personal vehicles on the runway. Donnie advised that Mr. Wharton was in violation of his lease. Donnie stated that the FAA requires the Commission to establish runway regulations limiting vehicular traffic on the runway. The runway regulations apply to tenants and employees alike. Donnie stated that the FAA advised that public highways should be used when available. Donnie signed the letter on behalf of the commission and Jarrod sent it, certified mail return receipt requested, to Jerry Wharton

NEW BUSINESS:

- A. Glide Slope Removal by FAA: Donnie Rose made discussion regarding the demolition and disposition of the glide slope. Donnie has made several phone calls and emails regarding the necessity for the runway to remain at 100 feet. Donnie will continue to contact Morgan Griffith's office to ask for a perpetual waiver to maintain the runway dimensions.
- B. Commercial Lease Agreement: Donnie Rose suggested that the Commission table the lease agreement until next meeting.
- C. Time Clock: Donnie Rose asked Danny Mullins if he would like to address the issue of the new time clock. Danny Mullins stated that the new time clock has already been purchased and installed however he would suggest that the Commission purchase another time clock that would tally the total time daily. Discussion was made concerning the need to purchase another time clock. **A motion was made by Danny Mullins to purchase a new time clock that would automatically add the time; Model 700E is no longer available and the purchase would be for a reconditioned time clock; seconded by Travis Anderson; whereas the following Roll Call Vote took place:**

Danny Mullins:	YES
Travis Anderson:	YES
Mary Hylton:	ABSENT
Chris Starnes:	ABSENT
George Dean:	NO
Bobby Tuck:	ABSENT
Ron Helton:	YES
Donnie Rose:	No

Donnie Rose stated that the original motion was simply for a time clock with a battery backup and he purchased exactly what was agreed to in the original motion. Donnie Rose requested that when a motion is made before the Commission, be specific with the problem and a solution. Donnie stated that the new time clock would be purchased tomorrow.

A motion was made by Danny Mullins to dispose of or sell the current time clock, subject to approval of legal counsel; seconded by George Dean; unanimously accepted.

ROUND TABLE:

Donnie Rose stated that he will send a letter to the IDA, thanking them for the grading work that was performed on IDA land adjacent to the Airport.

NEXT MEETING: The next meeting was scheduled for October 20, 2016 at 6:00 p.m.

ADJOURNMENT: **A motion was made by George Dean to adjourn the meeting; seconded by Travis Anderson; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman

Ronald G. Helton, Secretary/Treasurer