



The Cumberlands Airport Commission

SERVING
SOUTHWEST VIRGINIA AND EASTERN KENTUCKY
6225 Airport Road
WISE, VIRGINIA 24293

The Cumberlands Airport Commission held its regularly scheduled meeting on Thursday, September 21, 2017 at 6:00 p.m. at the Lonesome Pine Airport.

PRESENT:

Donnie Rose, Chairman
George Dean, Vice Chairman
Danny Mullins
Mary Hylton
Bobby Tuck
Travis Anderson
Jarrod Powers, Airport Manager
Tanya Ward, Recording Secretary
Leonard Rogers, Legal Counsel

ABSENT:

Chris Starnes
Ron Helton, Secretary/Treasurer

The meeting was called to order by Chairman Donnie Rose.

Invocation was given by Donnie Rose

Pledge of Allegiance was led by George Dean

Agenda was presented by Donnie Rose. **A motion was made by Mary Hylton to approve the agenda; seconded by George Dean, Vice Chairman; unanimously accepted.**

Minutes from the August 24, 2017 meeting were presented by Donnie Rose; **A motion was made by Travis Anderson to approve the minutes as presented; seconded by Mary Hylton; unanimously accepted.**

TREASURER'S REPORT: The financial reports for August were presented by Donnie Rose and Jarrod Powers. **A motion was made by Mary Hylton to accept the report as presented; seconded by Travis Anderson; unanimously accepted.**

MANAGER'S REPORT:

- Fuel sales were discussed by airport manager. See attached manager report.
- Hangar rent is current for the month of August.

- Jarrod submitted a monthly project progress report. All projects are current, and discussion was made regarding the status of various projects.
- Jarrod announced the HVAC Grant Reimbursement was received on 9/1/2017
- Jarrod announced the T-Hanger Taxilane Grant was received on 7/17/17, now waiting on Delta for the design.
- Jarrod discussed the Jet-A fuel truck repairs. All maintenance was done by Miller Repair. See attached manager's report.
- ODAL repair complete. Waiting on the bill from Austin Electric to submit reimbursement request.
- Jarrod introduced two new employees, Tanya Ward as Bookkeeper, and Aaron Brummitt as Flight Line Tech.
- Donnie Rose instructed airport manager to send out a notice to tenants that all non-aviation related items must be removed from hangars immediately.
- Manager presented a monthly project progress report. (attached)

PUBLIC RECOGNITION:

No public recognition.

OLD BUSINESS:

NEW BUSINESS:

- Discussion ensued regarding the need for a Smart TV/Monitor for the conference room with mounting bracket to be used for power point presentations etc. **A motion was made by Travis Anderson; seconded by Danny Mullins; unanimously accepted.**
- Donnie Rose discussed the need to have the remainder of Hangar E prepped and painted as well as Hangar B and C. Airport manager will have estimates available at next Commission meeting.

ROUND TABLE: No comments.

NEXT MEETING: The next meeting was scheduled for October 19, 2017 at 6:00 p.m.

ADJOURNMENT: **A motion was made by Bobby Tuck to adjourn the meeting; seconded by Travis Anderson; unanimously accepted,** and the meeting was adjourned by Chairman Donnie Rose.

Signed: _____
Donnie Rose, Chairman